



CANCELLATION AND NO SHOW POLICY

In consideration of my practice and other clients, a **minimum 24 hour** notice is required to cancel or reschedule an appointment. Voicemails and texts during regular business hours are valid ways of leaving notice. If however you leave a voicemail or text after hours for the next day or the day of your appointment, please note that you may be charged in full for that appointment.

Exceptions are:

- ☼ I am able to fill your appointment time with another client
- ☼ A true emergency, which will be reviewed on a case by case basis
- ☼ Illness excused by a doctor's note

A valid credit card number is required to be on file in order to book your session. No exceptions.

If you have gift certificate and you no show or cancel with less than 24 hrs notice, your gift certificate will be redeemed

By signing below, I acknowledge that I have received, reviewed, understand and will comply with the policy outlined above. My signature authorizes my card on file to be charged for the full service price in the event of a less than 24 hour cancellation or no show

Signature

date

Credit card number

Expiration date

CW